

The **EXTRA!** Program for Healthcare Improvement provides focused training for teams in single organizations or ministries, across multi-sites, and across jurisdictions, to undertake quality improvement and system-change initiatives. EXTRA teams can expect to:



- acquire skills and knowledge to lead evidence-informed improvement
- design and implement organizational or multi-site improvement initiatives
- learn techniques, leadership tactics and strategies to initiate, manage, spread and scale-up promising reforms
- work with dedicated academic mentors and change management coaches to achieve measured progress

SECTION 1: About Requesting Hospital/System

- 1.1 Hospital/System _____
- 1.2 Team Lead Name _____
 Title _____ Departmental Affiliation _____
 Phone _____ Email _____
- 1.3 Additional Team Members Names _____
 Title _____ Departmental Affiliation _____
 Phone _____ Email _____

SECTION 2: Proposed Improvement Project

- 2.1 Please specify the adverse event area(s) your improvement efforts will target:

- 2.2 Improvement project problem statement – identify the specific problem, quality gap, or performance improvement issue to be addressed and gaps/challenges encountered thus far.

- 2.3 Define the target group(s) within your organization whose activities, roles, and responsibilities the improvement project should be prioritized for targeting and describe how the group could most easily be engaged in the change process. _____
- 2.4 Are there key stakeholders outside the organization that will need to be engaged? If so, who are they?

- 2.5 Identify the resources the organization will have to support implementation of the improvement project. Please specify roles of the leadership team, other departments, external partners, existing teams or standing committees, as appropriate. _____
- 2.6 Is there anything else we should know in terms of trying to provide the right team to support your efforts?

- 2.7 Are you willing to join a multi-institutional focused improvement project effort if there is interest among multiple HEN hospitals? YES NO

SECTION 3: Organizational Commitment

- 3.1 Describe how the improvement target(s) are linked to the organizations strategic priorities—in particular, the organizational quality and improvement plans.

- 3.2 Please document C-suite support for this effort—CEO, CNO, CMO, etc.
